

**Monitoring  
Conservation Restrictions / Easements  
Preparation for the visit**

\_\_\_\_\_(site)

- Forest Legacy Program (FLP) Guidelines require an annual monitoring of Conservation Restrictions/Easements funded (all or partially) with Forest Legacy Program Funds
- Open communication with the landowner is critical
- We are committed to keep the property in the required condition
- Regular monitoring prevents violations of the easement
- Baseline data is the foundation for monitoring
- Look for natural or human caused changes

**Steps in making a monitoring visit:**

1. Establish Monitoring Team (Recommended Team: Landowner, CR Holder Representative, Third Party Partner, FLA Sponsor, Local Land Trust, Service Forester)
2. Notify the property owner in writing well in advance of the visit. The owner or his or her representative should accompany you on the visit if at all possible.
3. Notify any third party required to attend the monitoring (i.e. The Nature Conservancy, Local Land Trust)
4. Review the easement's baseline data. Take a summary of the document's main restrictions for reference during the visit. Have a full copy of the easement available and be familiar with restrictions (non-permitted uses).
5. Gather the equipment you will need in making the inspection (maps, photos, camera, GPS). Use Forest Stewardship Plan map to show travel route.
6. During the visit, note any changes to the property. **Take and date photographs. Provided GPS data (waypoints).** If possible, take photos from same vantage as in the Baseline Report.
7. Discuss observable changes with the property owner.
8. Complete the inspection report form (include map and route traveled) and send two copies to the property owner. Ask him or her to sign and return one copy.
9. Return the **original** signed report to the Forest Legacy Program Coordinator to be filed in the permanent Legacy folder located at DCR / Clinton Field Office.  
Mail to: Mike Fleming  
DCR  
355 West Boylston Street  
Clinton, MA 01510
10. Make a copy and keep one for your records

Complies with CR/CE

Yes \_\_\_\_\_ No \_\_\_\_\_ Date \_\_\_\_\_

## Monitoring Conservation Restrictions/Easements Monitoring Inspection Form and Photo Record

Size in acres: \_\_\_\_\_ Date CR/CE acquired: \_\_\_\_\_ Date(s) Monitored: \_\_\_\_\_

Name and address of owner when CR/CE created:

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Name and address of present owner (if different):

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Date acquired by present ownership: \_\_\_\_\_



### 1. Describe present uses of CR/CE property:

Species Protection: \_\_\_\_\_

Water Supply Protection: \_\_\_\_\_

Wildlife / Habitat Management: \_\_\_\_\_

Forest Management (silviculture, harvesting, etc.): \_\_\_\_\_

Scientific / Educational: \_\_\_\_\_

Recreational (hiking, camping, hunting, fishing, etc.): \_\_\_\_\_

Residential (permanent residence, guest houses): \_\_\_\_\_

Industrial / Commercial: \_\_\_\_\_

Other: \_\_\_\_\_

### 2. Describe human caused alterations including location, extent, purpose, whether conforming or non-conforming:

Construction: \_\_\_\_\_

Excavation / Filling: \_\_\_\_\_

Improvements / Maintenance: \_\_\_\_\_

Other: \_\_\_\_\_

GPS Location Information: \_\_\_\_\_

### 3. Describe natural alterations including location, extent:

Fire: \_\_\_\_\_

Flooding: \_\_\_\_\_

Landslide: \_\_\_\_\_

Erosion: \_\_\_\_\_

Vegetation: \_\_\_\_\_

Other: \_\_\_\_\_

#### 4. Describe compliance with the Forest Stewardship Plan recommendations:

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Has the property or a portion been sold?	Y	N (circle one)
Has the property been subdivided?	Y	N (circle one)
Is there a new manager, caretaker, forester?	Y	N (circle one)
Has there been any natural changes (fire, landslide, frost heaves, beaver activity)?	Y	N (circle one)
Has there been any timber harvesting?	Y	N (circle one)
Have any roads, trails, structures been built?	Y	N (circle one)
Are "Best Management Practices" being followed?	Y	N (circle one)
Are there any improvements planned for the next year?	Y	N (circle one)
Are noxious weeds being managed?	Y	N (circle one)
Are there any questions regarding the Forest Stewardship Plan?	Y	N (circle one)
Are the terms of the Conservation Restriction being observed?	Y	N (circle one)
Is the landowner following the Forest Stewardship Plan?	Y	N (circle one)

#### Comments:

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Monitored by: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FLA Sponsor: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Landowner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Number of the following attached to this report:

aerial photo \_\_\_\_\_

ground photos \_\_\_\_\_

maps \_\_\_\_\_

illustrations \_\_\_\_\_

additional pages \_\_\_\_\_

other \_\_\_\_\_

Time spent on the property: \_\_\_\_\_